

**COMPANIES ORDINANCE OF NEVIS**

(Section 194)

**FORM 28**

**ANNUAL RETURN FOR LOCAL COMPANY**

<p><b>1. Name of Company and Address of Registered Office</b></p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<p><b>2. Company No.</b></p> <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	<p><b>3. Reporting Period</b> Return for the year ending December 31,</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>										
<p><b>4. Registered Office</b></p> <p>a. Has there been a change in the location of the registered office during the reporting period?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>b. If yes, has Form 4 been filed?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p>	<p><b>5. Main type(s) of business activity</b></p> <div style="border: 1px solid black; height: 50px; width: 100%;"></div>											
<p><b>6. Name(s) and Address(es) of Directors *</b></p> <div style="border: 1px solid black; height: 50px; width: 100%;"></div> <p>a. Has there been a change of director(s) during the reporting period?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>b. If yes, has a Form 9 been filed?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p>												
<p><b>7. Name and Address of Secretary/ Assistant Secretary</b></p> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>	<p><b>8. Corporate registers and records (ss.177 - 179)</b></p> <p>a. Are the company registers and records kept at an address different from that of the registered office?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>b. If yes, state the address where kept and the name of any agent appointed to prepare and maintain same. *</p>											
<p><b>9. Financial Statements</b></p> <p>a. Is the company a public company?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>b. If yes, have financial statements been filed in respect of the reporting period? (s.154)    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>c. If no, has a certificate of solvency been filed? (s.155)    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p>												
<p><b>10. Summary of Share Capital</b></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Classes of Shares</th> <th style="text-align: left; border-bottom: 1px solid black;">No. of Shares in class</th> </tr> </thead> <tbody> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; width: 100px;"></td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; width: 100px;"></td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; width: 100px;"></td> </tr> <tr> <td style="border: 1px solid black; height: 20px;"></td> <td style="border: 1px solid black; width: 100px;"></td> </tr> </tbody> </table> <p>Confirm that a Share Capital Schedule in Form 28A has been completed and attached to this Return.    <input type="checkbox"/> Yes</p>	Classes of Shares	No. of Shares in class									<p><b>11. Jurisdictions in which the company carries on business</b></p> <p>a. Does the company carry on business outside Nevis?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>b. If yes, list the jurisdictions outside of Nevis where the company carries on business. *</p> <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	
Classes of Shares	No. of Shares in class											

**12. Real Property**

Has the company acquired a legal or equitable interest  
 In land?  Yes  No

**13. Registration of Charges (s.250)**

a. State total amount of indebtedness of the company in  
 in respect of mortgages and charges required to be  
 registered

b. Has statement been filed in respect of this charge?

Yes  No

**14. Corporate relationships**

a. Is the company affiliated with or controlled by another company?  Yes  No

b. If yes, name the affiliated company(ies) and describe the nature of the corporate relationship using ss.538-540  
 definitions.\*

Name of Affiliated Company

Relationship






**15. Certificate**

I,  hereby certify that I am authorized by the reporting company to  
 make this Return and that the information contained herein is true and correct to the best of my knowledge and belief.




Signature of Director/Officer

Title

Date

\* Continue on a separate page if necessary

## COMPANIES ORDINANCE OF NEVIS

(Section 194)

FORM 28

### ANNUAL RETURN FOR LOCAL COMPANY

The Annual Return is a summary of information about a company including, but not limited to its business activities, the name and address of its directors and secretary, its share capital, interest in real property and corporate affiliation. It is required to be filed by companies having share capital not later than 1<sup>st</sup> April in each year after incorporation or continuance under the Ordinance. Late filing or failure to file the annual return is an offence for which a company is liable on summary conviction to a fine of \$5,000.00. A penalty of \$10 for each day a company has committed this offence can also be imposed.

#### INSTRUCTIONS

General: Yes or No responses are to be indicated by placing a tick in the applicable box.

- Item 1: Set out the full name of the company followed by the physical address of its registration office;
- Item 2: State the company number;
- Item 3: Insert the year of the reporting period;
- Item 4: Indicate whether any changes have occurred in the location of the registered office during the reporting period and whether Notice of Change of Registered Office in the prescribed form was filed pursuant to s.176 of the Ordinance;
- Item 5: Briefly list the main type(s) of business activity carried on by the company during the reporting period;
- Item 6: State the first name, middle initial(s), last name and residential address of the Directors. Indicate whether any changes have occurred in the directorship of the company during the reporting period and whether Notice of Change of Directors in the prescribed form was filed pursuant to s.77 of the Ordinance;
- Item 7: State the first name, middle initial (s), last name and residential address of the Company Secretary;
- Item 8: In the event that the corporate records and registers required to be kept under ss.177-179 are not kept at the registered office of the company, indicate where they are kept and by whom;
- Item 9: Indicate whether the company is a public company, and in the event of an affirmative answer, state whether financial statements have been filed with the Registrar in accordance with section 154 of the Ordinance. Note that s.154 requires that a copy of financial statements be filed at least 21 days before each Annual Meeting of the Shareholders. (All other companies are required to file Certificates of Solvency annually.);
- Item 10: Describe the class(es) of shares in the company by distinctive name or designation and the total number of shares in each class. A Share Capital Schedule (Form 28A) shall accompany the Annual Return;
- Item 11: Indicate whether the company carries on business outside the island of Nevis and if so, name the other jurisdictions where it carries on business;
- Item 12: Indicate whether the company has acquired an interest in land;
- Item 13: State the indebtedness of the company - secured by mortgages or charges;
- Item 14: State whether the company is affiliated with another company within the meaning of ss.538 or 540 of the Ordinance, and if so, name all affiliated companies stating in each case the nature of the relationship between the affiliated company and the reporting company;
- Item 15: Insert the first name, middle initial(s) and last name of the signatory to the Annual Return. The return shall be certified by a director or officer of the company who has been duly authorized by the company to make the return. The making of a false or misleading return is an offence for which the person making the return is liable on summary conviction to a fine of \$5,000.00 or to imprisonment for a term of 6 months, or both.