

**COMPANIES ORDINANCE OF NEVIS**

**NOTICE OF ADDRESS**

**OR**

**NOTICE OF CHANGE OF ADDRESS OF**

**REGISTERED OFFICE**

.....  
1. Name of Company: Company No.:

.....  
2. Address of Registered Office:

.....  
3. Mailing Address:

.....  
4. If change of address, give previous address of Registered Office:

5.

<b>Date</b>	<b>Signature</b>	<b>Title</b>

COMPANIES ORDINANCE OF NEVIS

**NOTICE OF REGISTERED OFFICE**

FORM 4

*INSTRUCTIONS*

*Format:*

Documents required to be sent to the Registrar pursuant to the Ordinance must conform to regulations 22 to 26 of the Regulations under the Ordinance.

*Item 1:*

Set out the full legal name of the Company and except where a number has not yet been assigned, state company number.

*Item 3:*

Set out in full the location of the registered office including street, address and, if multi-office building, room number.

*Item 4:*

Mailing address may include post office box number, if mailing address is the same as in item 3, state " same as above".

*Item 5:*

This item needs to be completed only if there is a change in the location or address of the registered office.

*Signature:*

A director or an authorised officer of the Company shall sign the notice. Upon incorporation, an incorporator shall sign the notice.

*Service of documents:*

Note that documents may, under section 513 of the Act, be sent to or served upon the Company at its registered office.

Completed documents, in duplicate, is to be deposited at the office of the Registrar.

*Companies Regulations*